

DESIGNATION: INCLUSION SUPPORT ASSISTANT
POST RESPONSIBLE TO: SENCO
POST GRADE LEVEL 4

Appointment of: Inclusion Support Assistant (High School)

Minimum Essential Requirements	Essential	Desirable
Experience		
Have some experience of working with children	Y	
Experience of working in an education environment		Y
Qualifications		
Good general standard of education at level 2 or above, including L2 English and maths	Y	
NVQ level 3 or equivalent in childcare related subject or willingness to work towards relevant qualification		Y
Practical and Intellectual Skills		
Well organised	Y	
Flexible	Y	
Able to work on own initiative	Y	
People handling skills	Y	
ICT skills		Y
Disposition & Attitudes		
Calm under pressure	Y	
Patient	Y	
Approachable		
Confident	Y	
Punctual and reliable	Y	
The ability to command respect from pupils, staff and parents.		Y