

13 June 2017

Dear Parent

Re: Whole School Sports Day - Wednesday 12 July 2017

This is a great day for all students, bringing the whole school together as a community. The emphasis of the day is on participation and team spirit, and students are encouraged to get involved, either as a performer or by taking on a different role such as team manager. All students are required to attend whether they are competing or not, as this is registered as a normal school day.

Arrivals information

- All students will be expected to be at School for the normal time of **8.25am** and should report to their registration room as normal.
- At this point students will be registered by their form tutor. **All incidents of truancy will be followed up.**
- After registration students will be making their way up to Northwood stadium, whether that be walking with their form tutor or by coach - the timetable will be given to the students during registration. **All students must attend school in their normal school PE kit.**
- At the relevant time your tutor will take you to your required destination to either walk to Northwood stadium or get on the coach.
- The event will take place all day at Northwood Stadium. Students will not be allowed to leave the stadium at any time.

Dismissals information

At the end of the day:

- Students making their own way home will be dismissed from Northwood at 2.00pm.
- The students who catch the school bus will be picked up at 2.00pm from Northwood stadium instead of Birches Head Academy.
- Please note that if you are picking your child up from Northwood stadium there is now a car parking charge.

Sports Day Details

It is essential that all students arrive properly equipped for this event:

- All students **MUST** wear school PE kit, a warm jumper and tracksuit trousers. Students will not be allowed to compete unless they have correct kit.
- All students **MUST** bring waterproof clothing, sunscreen, a packed lunch and plenty of water.
- All students will be expected to remain in their designated form area during the event when not competing. Students will not be permitted to leave the grand stand unless they are competing.
- Staff will have toilet passes and one student from each form will be allowed to use these facilities at any one time.
- Students eligible for Free School Meals will be given a packed lunch in the stand.

Parental support is always welcome at Sports Day. We will have a specific area set aside for parental viewing. Parents will not have access to the grandstand with the students. Please enter by the main entrance by to the track and you will be directed to the viewing area. Unfortunately, we will be unable to accommodate parents and spectators in the undercover area, so please come prepared for the weather.

Wet weather procedures – 12 July 2017

Due to the unpredictable British weather, students must come prepared for rain or shine. Students will be seated in the main stand which is undercover. However, if the weather is hot and sunny, students must be equipped with sun-screen already applied and water. In the unlikely event that we have to cancel sports day due to adverse weather conditions we will send a message via text and the school website before 7.45am on the 12th July. If this happens all students will be expected to be in School for normal lessons in full uniform.

We ask that students do not bring Ipads or mobile phones on the day. Due to being off site, theft, damage and loss will not be covered by the school's insurance policy. The School cannot be held responsible for any issues relating to Ipads or phones on the day.

Finally, we would be delighted to welcome you on the day as spectators; programmes will be available prior to the day and on the day itself.

If you have any questions please do not hesitate to contact a member of the P.E. Department at school.

Yours sincerely

Mr L Ashman
Head of Physical Education