

16 January 2017

Dear Parent/Carer

RE: **Class of 2017 Prom Celebration**

Year 11 students are rapidly approaching the end of their secondary school education. With this in mind we would like to take this opportunity to invite year 11 students to a celebration evening at

The Upper House, Barlaston on Friday 30th June 2017 from 7.00pm until 11.00pm

This event is a fantastic opportunity for Year 11 students to say goodbye to their peers and staff on a most enjoyable evening. Although we would like this event to be attended by all year 11 students there are conditions to this invitation. We would like to remind parents and students that the Year 11 prom is 'a privilege not a right'. We have incorporated rewards and a '3 strike and you are out' system which is explained on the reverse of this letter.

These systems will be active from Monday 16th January 2017 students were informed of this at an assembly on Monday 16 January 2017. Should your child incur strikes you will be informed by letter.

The cost of this event is £20.00 per person, which includes a buffet meal, a disco and a fantastic location. This is half the price of last year's leaver's prom, due to the fund raising activities students have been engaged in. If your child wishes to attend this event we ask you to complete the attached consent form with a deposit of £3.00 and ask your child to take to Student Reception to secure a place. The balance is to be paid in full by Friday 23rd June 2017. To support parents and students in spreading the cost of this event we can organise a saving card for your child to deposit small amounts whenever possible towards the final balance. This can be obtained from Student Reception.

I would like to stress that parents will be contacted to collect their child if they are found in possession of alcohol, any other illegal substance, or found intoxicated on arrival or at the event. Parents are asked to make arrangements to transport their child to and from the venue.

I am sure that this will be a wonderful evening, ending your child's time at Birches Head Academy full of happy memories.

If you require any further information on any of the above please do not hesitate to contact Mr Wallbank or Miss Swindail at school.

Yours sincerely

**Mr D Wallbank
Pastoral Leader KS4**

'3 strike and you're out' system

Immediate 3 Strikes which will mean the student is unable to attend the Prom

- Internal Exclusion Centre Placement
- Fixed Term Exclusions
- Alternative Provision Placement

1 Strike for each of the following

- Students for whom parents are requested to attend a school meeting due to poor/negative behaviour or failure to conform to school dress code
- Students found truanting lessons, avoiding and/or deliberately not attending registration or assembly or go off site without permission
- Student whose attendance falls below 95% each half term (absences unauthorised by the school)
- Students who are late to school each half term (If this is an unavoidable medical appointment evidence must be produced such as appointment card)
- Targeted students that do not attend mandatory P6. (without a valid reason authorised by Mr Ashman)

Rewards

Students will also be able to gain points each term for the following; each point will represent £1.00

- 100% attendance and punctuality to school. – 1 point
- The number of subjects in the outstanding box – 1 point for each subject

Behaviour Policy

The above criteria begins Monday 16th January 2017 parent and students should be aware of and adhere to the school behaviour policy and the sanctions to avoid strikes.

To remind parents and students what will constitute to an IEC placement from the policy and will result in 3 strikes within the Prom criteria.

- Students that fail to attend their detention or discuss this with the supervising duty staff will receive an IEC Placement the following day
- Where sweep is called to a student twice or more in 1 week (for any valid reason including late to lesson, without a valid reason authorised by staff)
- Where a student's cumulative weekly PMD score is 20 or above – They will receive an IEC Placement
- Any unacceptable behaviour resulting in an IEC placement